Mentor Skills Bank: Introduction

"Whatever your hand finds to do, do with your might" (Ecclesiastes 9:10).

Knowledge is a gift from God. Members are called to share that knowledge with those around them. This skills bank is a resource of God's gifts—gifts that members are willing to share with their sisters in the League.

When service is given in this mindful way, every day becomes an adventure. When members share their gifts, League service becomes a delight rather than a distraction. It becomes a natural outflow of their relationship with God and the world rather than one more duty to keep them from what they are meant to do.

League mentoring is a heartfelt action given with no material cost and sends eternal ripples out into the League community and beyond.

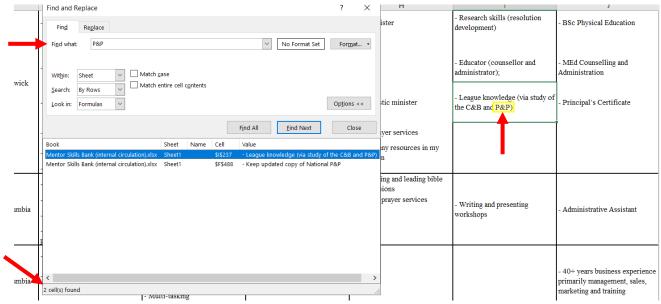
The benefits of mentoring ripple out to the right person at the right time, with the right amount of information needed in the right way.

Members trust that Our Lady of Good Counsel and the Holy Spirit will guide and guard the entire process.

This skills bank is a searchable list that members can use to find the help they need. Looking for help with creating a **policy and procedure**? There's no need to scan through all available mentors to see who can help. Do a search!

To search the skills bank:

- 1. Hold down the "Ctrl" (control) and "F" buttons and a search bar will pop up. Type what you are searching for—for example, "P&P."
- 2. You will see how often the words searched for appear in the skills bank. In this case, there are two times that "P&P" shows up in the skills bank. Use the arrows to move from one highlighted cell to the next.



3. You can see the highlighted cell where it says "League knowledge (via study of the C&B and P&P).

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Perhaps you want to do another search using the word "policy."

- Type "policy" in the search bar.
 In this case, "policy" shows up in the skills bank 21 times. Use the arrows to move from one highlighted cell to the next.

- Planning and running conventions	- Publisher	- Preparing and conducting workshop	- Northern Canadian lifestyle	Find and Replace	? ×
				Find Replace	
- Compiling annual report booklet	- Facebook, Instagram		- Knitting	Find what: policy	No Format Set Format •
	- Accounting software		- Crocheting - Sewing	Within: Sheet Image: Match gase Search: By Rows Image: Match entire cell contents	
- Running elections	- Newsletters		Policy and Procedures	Look in: Formulas	Options <<
- Secretarial skills (taking minutes, communications, rules of order) - Policy and Procedure	- Facebook page creation and management	- Choir Director	- Meeting effectiveness	Find All Book Sheet Name Cell Value Mentor Skills Bank (internal circulation).xlsx Sheet1 S1550 - Policy a	Eind Next Close
			- Communications		and Procedure and procedure development
			- Various workshops and conferences on communications	Mentor Skills Bank (internal circulation).xlsx Sheet1 \$F\$106 - Develop Mentor Skills Bank (internal circulation).xlsx Sheet1 \$F\$129 - Policy a Mentor Skills Bank (internal circulation).xlsx Sheet1 \$F\$173 - Govern	and Procedures oping policy and procedure and Procedures nance, parliamentary procedure, polic
- Chairing conventions -	- Newsletters - lead online meetings - Word, Excel, PowerPoint, Google Docs	 Research, prepare and lead prayer services Preparing for Eucharist liturgy 	 Research, write and present topics to the League 	Mentor Skills Bank (internal circulation).xlsx Sheet1 \$1\$175 Experie Mentor Skills Bank (internal circulation).xlsx Sheet1 \$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$	round in law, policy, legislation issues, ence in Health and Long-term care, S reting and applying policy and law and Procedure resources
				Mentor Skills Bank (internal circulation).xlsx Sheet1 \$F\$278 - Policy.	>
				21 cell(s) found	communications)
					- Parish (organization, president