



**THE CATHOLIC WOMEN'S LEAGUE OF CANADA
NATIONAL DEVELOPMENT FUND
REPORT OF WORKSHOP and FOLLOW UP SUMMARY**

Immediately following the workshop, it is the responsibility of the council president to ensure that both sides of this form are completed and returned with receipts for reimbursement to:

**c/o CWL National Office
C-702 Scotland Ave., Winnipeg, MB R3M 1X5**

Copies should also be forwarded to your diocesan and provincial council presidents.

Submitted by:

Name _____

Council _____

Address _____

Telephone _____ Facsimile _____ E-mail _____

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Workshop title _____

Place _____ Date _____ Number attending _____ Duration _____

_____ Date _____ Number attending _____ Duration _____

Diocese _____ Province _____

Name(s) of facilitator(s) _____

Parish councils participating _____

Describe workshop and length of presentation _____

List the materials used _____

Would you consider this workshop a success? _____ Why? _____

Please describe what went well _____

What would you change if presenting this workshop again? _____

DETAILED EXPENDITURES [please attach all receipts]

Item	Quantity & Description	Cost
CWL Supplies		\$
		\$
		\$
Transportation for members (provide details)	Total kilometers @ 43¢	\$
Meeting room		\$
Printing		\$
Postage		\$
Telephone calls		\$
Expenses for facilitator	Meals \$ Travel \$ Accommodations \$ _____ \$ _____	\$
Other eligible* expenses – provide details (*see Application for Subsidy)		\$
Total		\$

Where actual costs varied by more than \$100.00 from the original application, please provide an explanation.

Signature of Council President